



Holy Family High School

400 East Lomita Avenue, Glendale, CA 91205

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Theater Director *Part-Time*

Mission Statement

Holy Family High School is a Catholic, all-girls college preparatory school with a spiritual foundation that inspires a young woman to recognize her gifts, discover her voice, and find her purpose.

Position Description

Holy Family High School seeks candidates for a Theater Director who can design, direct and implement Holy Family's theater productions. Holy Family has two productions, one in the fall and one in the spring. The theater class meets two days per week, Tuesdays and Thursdays from 2:45pm – 4:45pm leading up to the theater productions. Theater production performances additionally span an entire week in both the fall and spring. The position is not eligible for benefits and is a 0.2 FTE position.

We seek a theater director who can align themselves to and successfully deliver the mission of Holy Family High School. Ideal candidates will also have a passion for and commitment to all-girls education. The ideal candidate will also thrive in a high demand, high-energy school environment, and is able to provide a high degree of customer service. There may be other duties that are assigned by the Head of School. The theater director is responsible to the Assistant Head of School for Curriculum & Instruction and accountable to the Head of School.

Minimum Qualifications

1. Bachelor's Degree from an accredited college or university recognized by the US Department of Education.
2. Experience in theater and performing arts.

The ideal candidate will have:

1. A passion for or commitment to Catholic, all-girls college preparatory education.
2. A vision and drive for developing a high caliber theater program.
3. Outstanding customer service skills.
4. Experience teaching in a high school setting.

Salary and Benefits:

1. Commensurate with education and experience on the Archdiocesan salary scale.
2. This part-time position is not eligible for benefits.

Interested candidates should submit a cover letter and current resume via email to:

Mrs. Kimberly Jones
Assistant Head of School – Curriculum & Instruction
Holy Family High School
400 East Lomita
Glendale, CA 91205
hr@hfhsglendale.org